



Whistleblower Policy

This Whistleblower Policy of ISSM encourages staff and volunteers to come forward with credible information on illegal practices or serious violations of adopted policies of ISSM; specifies that ISSM will protect the person from retaliation; and identifies where such information can be reported.

1. Encouragement of reporting. ISSM encourages complaints, reports or inquiries about illegal practices or serious violations of ISSM's policies, including illegal or improper conduct by ISSM itself, by its leadership, or by others on its behalf. Appropriate subjects to raise under this policy would include financial improprieties, accounting or audit matters, ethical violations, or other similar illegal or improper practices or policies. Other subjects for which ISSM has existing complaint mechanisms should be addressed under those mechanisms, such as raising matters of alleged discrimination or harassment via ISSM's human resources channels, unless those channels are themselves implicated in the wrongdoing. This policy is not intended to provide a means of appeal from outcomes in those other mechanisms.

2. Protection from retaliation. ISSM prohibits retaliation by or on behalf of ISSM against staff or volunteers for making good faith complaints, reports or inquiries under this policy or for participating in a review or investigation under this policy. This protection extends to those whose allegations are made in good faith but prove to be mistaken. ISSM reserves the right to discipline persons who make bad faith, knowingly false, or vexatious complaints, reports or inquiries or who otherwise abuse this policy.

3. Where to report. Complaints, reports or inquiries may be made under this policy on a confidential or anonymous basis. They should describe in detail the specific facts demonstrating the bases for the complaints, reports or inquiries. They should be directed to ISSM's president. If the president is implicated in the complaint, report or inquiry, it should be directed to the ISSM secretary-general. ISSM will conduct a prompt, discreet, and objective review or investigation. Staff or volunteers must recognize that ISSM may be unable to fully evaluate a vague or general complaint, report or inquiry that is made anonymously.